

Attendance: Katleen Dethier, Tara Fix, Julie Hengenius, Angie Knisley, Tony Kutter, Kristie Miller, and Margaret Stevens Others: Diana Reding, Library Director

1. Call to Order: Kristie called the meeting to order at 6:33 PM.
2. Adoption of Agenda: Julie made a motion to approve the agenda; Margaret seconded and it passed with all in favor.
3. Approval of prior Meeting Minutes - with an amendment: Tara made a motion to approve the minutes for the September, 2018 meeting. Julie seconded the motion and it carried with all in favor.
4. Period of Public Expression: No one from the public attended
5. Correspondence: None
6. Treasurer/Financial Officer's Report: (submitted separately): The Treasurer submitted Balance Sheets for January 2018 to August 2018 and January 2018 to September 30, 2018. The Board reviewed the reports. Julie made a motion to accept the report, Tony seconded the motion and it carried with all in favor.
7. Director's Report: (submitted separately): Diana's report included information on several Library programs, financial items including 2019 staff for payroll and treasurer, and health insurance plans for Diana. She also reported the findings from Ahold (of Mold Environmental) stating there are several areas of the library with low level mold.
8. Committee Reports
 - a) Personnel Committee
 - i. Health Insurance Leads: The Board is looking into health insurance exchange programs versus private insurance company coverage for Diana.
 - ii. Retirement System: Kristie is looking into the NYS retirement system to see if Diana is eligible.
 - b) Old Business:
 - i. Building Maintenance and Spending Plan: The Board will continue to gather professional advice (from a building inspector and construction consultants) regarding how best to proceed with the remediation of mold issues and possible building foundation needs before forming a plan of action.
 - ii. Trustee term limits/Oath of Office: Margaret and Katleen are on their second (and final) consecutive term and that runs for 3 years. Tara and Angie are up for reelection in May 2019 for their second consecutive 3-year term.

c) Rechartering Update: The Board is working on the suggested changes to the Long Range Plan Goals as well as for Bylaws/Policy/Procedure.

9. New Business: Board will explore sexual harassment training rules and guidelines for library staff.

10. Other Business: Julie reported her findings on State Construction Grants. The Corfu Library sends applications to NIOGA who then sends it on to the State for approval. Several of the projects being considered are capital improvements.

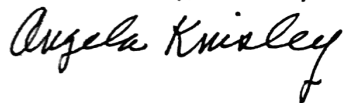
11. Adjournment: The meeting adjourned at 8:09 with a motion by Julie, seconded Kristie and passed with all in favor.

Amendment to the minutes: The Board voted to approve the following changes to the Charter:

- 1) Complete Registration application
- 2) Amendment of Long-Range plans
- 3) Separation of By-Laws/Policies

Respectfully Submitted,

Angela Knisley, Secretary

A handwritten signature in cursive script that reads "Angela Knisley". The signature is written in black ink and is positioned below the typed name.